

TRANSCRIPT REQUESTS

There is no cost for transcripts except for those ordered through Parchment (\$4.15)

CHS Students

- College Transcripts – Order in Naviance
 - Click on “colleges I’m applying to”
 - If college is on that list, click “request transcript” then follow the instructions
 - If college is not on that list, click the red button to add it to your list then follow instructions
- Scholarship Transcripts
 - Click this link for [Google form](#)
- NCAA Transcript
 - Register with the NCAA
 - Junior year transcript - see Mr. Williams in the guidance office to send your end of junior year transcript
 - Senior year final transcript – Order through Parchment just as you do your Senior Final Transcript described next.
- Senior Final Transcript to college student will be attending – Order at www.parchment.com
 - Create an account
 - Follow instructions
 - Click “hold for grades” if ordered prior to July 1

Alumni

- 1986 or after graduate
 - Order at www.parchment.com
- Prior to 1986
 - Come to LR Central High School main office to request