

Little Rock Central High School Honor Code

A. Purpose of the honor code:

1. Helps create a supportive and fair learning environment;
2. Fosters a capacity for ethical decision making;
3. Demonstrates the student body's commitment to serious academic pursuits;
4. Guarantees the integrity and value of each student's work.

B. Scope:

1. The honor code applies to all academic work, including, but not limited to examinations, quizzes, papers, and laboratory assignments.
2. Violations of the honor code include cheating, plagiarism, fabrication, multiple submissions, and other acts as defined below.

C. Violations of the honor code:

- 1. Cheating:** Any dishonest assistance that might give one student an unfair advantage over another in the performance of any assigned, graded academic work, inside or outside of the classroom is considered cheating. Examples include but are not limited to:
 - Copying from another student's work;
 - Allowing another student to copy from your work;
 - Using outside materials that are not authorized for use during the test;
 - Preparing notes to take into a closed-book exam—for example, writing on your hand or desk;
 - Using electronic devices (calculators, computers, etc.) in an unauthorized manner;
 - Talking, making signs or gestures during exams;
 - Unauthorized use of previously graded work; and
 - Collaboration on a project that was intended to be the work of an individual student.

2. Plagiarism: Plagiarism is the appropriation of the work or ideas of another person without proper acknowledgement of the source.

Plagiarism may include:

- Verbatim use of phrases, sentences, or paragraphs without quotation marks or appropriate citation;
- Paraphrasing the work of another without attribution, or taking a written passage and altering a few words in an effort to make the writing one's own;
- Non-textual images such as drawings, graphs and maps are also subject to plagiarism, as are the experiments, computer programs, musical compositions, and websites of others; and
- The use of an idea or another which cannot reasonably be regarded as common knowledge.

3. Fabrication: Fabrication occurs when a student consciously manufactures or manipulates information to support an academic exercise. Some examples of fabrication are:

- Falsifying citations, for example, by citing information from a non-existent reference;
- Manipulating or manufacturing data to support research;
- Taking another student's examination or writing another student's paper;
- Listing sources in the bibliography or works cited page that were not used in the academic exercise;
- Forging documents, records, or signatures.

4. Multiple Submissions: The same work may not be submitted to more than one course without the prior approval of all instructors involved. Reasonable portions of a student's previous work on the topic may be used, but the extent of the work must be acknowledged.

D. Penalties for violations:

- **First offense:** The student will receive a score of zero for the assignment. Parents will be notified by the teacher. The student's assistant principal will also be sent a referral noting the incident. Possible other consequences include dismissal from student council positions, Beta Club, National Honor Society, and other honor societies and clubs to which the student may belong. Faculty may also refuse to write letters of recommendation for the

student.

- **Second offense:** Parent conference and administrator notification
- **Third offense:** Suspension

All students will receive a copy of the Little Rock School District Student Handbook. The following information is a brief overview of important expectations that are in the handbook: